How to Hold a Conference Call with your Android Phone

1) Launch your Android's dedicated Phone application. You should find the Phone app icon on your home screen. Tap to launch.

2) Enter a number or search for a person to call. You can either directly enter the person’s number in the number field, or search for him/her in your contacts lists.
   - To search for a person in the contacts list, tap “Contacts” in the Phone app, enter the name in the search field at the top, and tap his/her name in the results.

3) Make the call. After you've entered a phone number or selected a person to call, tap the green call (phone) icon at the bottom of the screen, and then wait for them to answer the call.

4) As soon as they pick up the call, exchange pleasantries and tell him to wait for a few seconds while you call another person to join the conference call.

5) Call another person. After asking the first person to hold, tap the Add Call (+) icon on the screen.
   - Enter the second person’s number on the number field or select him/her from your contacts list by tapping “Contacts” and tapping his/her name there.
   - Tap the green phone icon at the bottom to call the second person and wait for him/her to answer.

6) Merge the calls. Once you have the two people on hold, merge your calls by tapping “Merge calls” on the screen. The button will be in place of the Add Call icon.
   - Your calls to the two people will be merged, and you three can now start chatting.

7) If you want to add more people to the conference call, make sure you merge the first two calls before adding a third person. This is because after calling the first two people, the Add Call icon will be replaced with the “Merge calls” button.
   - After merging the next call to a third person, the “Merge calls” button will again be replaced with an Add Call icon.

8) Repeat adding friends to the conference call. Depending on your carrier, you can have at most 6 people joining in.

Ending a Conference Call on your Android Phone

1) To disconnect yourself from the conference call, tap the red End Call button at the bottom of the screen. Note that this will not terminate the whole conference call; the other participants can still talk to each other until they hang up.
Other Android Phone Conference Call Tricks

- To mute yourself during the conference call, tap the “Mute” button. You’ll be able to hear other people on the conference call, but they won’t be able to hear you unless you tap the “Mute” button again to unmute yourself. **This is particularly useful with speaker mode—tap “Speaker” to enable speaker mode.**

- You’re also free to leave the call screen and use other apps on your phone while on the call. With speaker mode enabled, press the “Home” button on your phone. You’re free to use other apps (and even the internet, if your carrier supports it). You’ll see a green “Touch to return to call” bar on the top of your screen, and you can tap that to return to the call screen at any time.

- Improve call quality by talking where there’s as little noise as possible. Find a quiet place where you can clearly hear everyone in the call and aren’t likely to be disturbed. Since there are more than just two people on the call, it will already be harder to determine who is speaking at any given point. Background noise, especially of other people talking, will only add to the confusion.